


Harris County Appraisal District Information & Assistance Division P.O. Box 922010 Houston TX. 77292-2010 FORM 25.25(b)RP (01/05)	REQUEST TO CORRECT NAME OR ADDRESS ON A REAL PROPERTY ACCOUNT	
		
Account Number:		Tax Year:
Instructions You may use this form to ask the Harris County Appraisal District to correct the owner's name or the mailing address on a real property account. After completing the form mail it back to the Harris County Appraisal District at the address above. If you are delivering this form bring it to our Information & Assistance Division located at 13013 Northwest Fwy. If you have any questions, please call (713) 957-7800.		

Please Print or Type All Information

1. Type of Request	<input type="checkbox"/> Change to new owner*	<input type="checkbox"/> Correct error in existing owner's name
	<input type="checkbox"/> Update or correct owner's mailing address	<input type="checkbox"/> Update or correct property location address
*If requesting a change in ownership, attach copy of deed or other evidence of title, such as a closing statement, to this form.		

2. Ownership Information	Owner's Name		
	Mailing Address		
	City	State	ZIP Code
	Daytime Telephone (area code and number)	Evening Telephone (area code and number)	

3. Property Description	Legal Description	Purchase Date (if applicable)
		From Whom Purchased
	Property Location Address	Acreage or Square Footage
	City	State

4.	<input type="checkbox"/> If you did not purchase entire tract currently shown on HCAD records, please check here. COPY OF DEED MUST BE PROVIDED.
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5. Affirmation	I am owner of the property described above and request the Harris County Appraisal District to correct its records to reflect the information listed above.	
	Signature _____	Date _____
	Printed Name _____	Title _____

Any person who makes a false entry upon the foregoing record may be subject to one of the following penalties; 1) confinement in jail for a term up to 1 year or a fine not to exceed \$3,000 or both such fine and imprisonment; 2) confinement of up to 1 year in a community correctional facility; 3) imprisonment of not more than 10 years and/or a fine of not more than \$10,000 or both such fine and imprisonment as set forth in Section 37.10, Penal Code.



Harris County
Appraisal District

Application for Residential Homestead Exemption



Form 11.13 (01/05)

Account Number:

Tax Year:

INSTRUCTIONS FOR COMPLETING THIS FORM ARE ON THE BACK OF THE FORM. Return to Harris County Appraisal District, P. O. Box 922012, Houston, Texas 77292-2012. The district is located at 13013 Northwest Fwy, Houston, TX 77040. For questions, call (713) 957-7800.

Step 1: Owner's Name and Address (attach sheets if needed)	Owner's Name (person completing application):	
	Current Mailing Address (number and street):	
	City, State, ZIP Code:	Phone (area code and number):
	Driver's License, Personal ID Certificate, or Social Security Number:	
	Percent Ownership in Property:	Check here if ownership or mailing address has changed and should be updated <input type="checkbox"/>
	Other Owner's Name(s) (if any):	Date you first occupied the home:
Step 2: Describe your Property	Street Address if different from above, or legal description if no street address; include property account number, if available (optional):	
	MOBILE HOMES - Give make, model and identification number: _____	
	Attach a copy of document of title from the Texas Department of Housing and Community Affairs if home is 8' by 40' or larger and document has not been cancelled, or attach a verified copy of the purchase contract that shows you are the owner of the mobile home.	
Step 3: Check Exemptions that apply to you	Optional: Number of acres used for residential purposes (yard, garden, garage, etc.):..... acres	
	<input type="checkbox"/> GENERAL RESIDENTIAL EXEMPTION: You qualify for this exemption if (1) you owned this property on January 1; (2) you occupied it as your principal residence on January 1; and (3) you or your spouse have not claimed a residence homestead exemption on any other property.	
	<input type="checkbox"/> OVER-65 EXEMPTION: You qualify for this exemption if you are 65 years of age or older. This exemption also includes a school tax limitation, or ceiling and may include a city or county tax ceiling if either offers one. You can't claim a disability exemption if you claim this exemption. You must apply within one year of the date you acquired the home, if you were 65 or older when you acquired and occupied the home as your principal residence, or within one year of the date of your 65th birthday, if you already owned the home and turned 65 after January 1. <i>Attach proof of age (copy of driver's license, DPS identification card, birth certificate)</i> Please call the appraisal district if you will transfer a tax ceiling from your last home..... <input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> DISABILITY EXEMPTION: You qualify for this exemption if you are under a disability for the purposes of payment of disability benefits under the Federal Old Age, Survivor's and Disability Insurance Act OR you meet the definition of disabled in that Act. You can't claim an over-65 exemption if you claim this exemption. This exemption includes a school tax limitation. You must apply within one year of the date you acquired the home if you were disabled when you acquired the home or within one year of the date you became disabled if you became disabled after you acquired the home. <i>(see instructions)</i>	
	<input type="checkbox"/> OVER-55 SURVIVING SPOUSE: You qualify for an extension of your spouse's tax ceiling if (1) you were 55 years of age or older on the date your spouse died and (2) your deceased spouse was receiving over-65 exemptions or disabled person's exemptions on this residence homestead or would have applied and qualified for the exemptions in the year of the spouse's death. You also qualify for over-65 exemptions if your deceased spouse was receiving those or would have applied and qualified for them in the year of death and you were 55 or older on the date of death. NOTE: You will not receive the school tax limitation unless your spouse died on or after December 1, 1987. Attach proof of your age (copy of driver's license, DPS identification card, birth certificate) and copy of spouse's death certificate.	
Step 4: Answer if applies	Deceased Spouse's Name _____ Date of Death _____	
	COOPERATIVE HOUSING RESIDENTS: Do you have an exclusive right to occupy this unit because you own stock in a cooperative housing corporation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Step 5: Check if late	<input type="checkbox"/> Application for homestead exemption for prior tax year _____ NOTE: You must have met all of the qualifications checked above to receive the prior year tax exemption.	
Step 6: Sign and date the application	By signing this application, you state that you are qualified for the exemptions checked above. You state that the facts in this application are true and correct. You also state that you do not claim an exemption on another residence homestead. You must notify the chief appraiser if and when your right to the exemptions ends. You swear or affirm that you have read and understand the penalty for filing a false statement.	
	Sign Here Authorized Signature	Date
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.	

Application for Residential Homestead Exemption Instructions

General, and Over-55 Surviving Spouse Residential Homestead Exemptions. You may only apply for residence homestead exemptions on **one** property in a tax year. Fill out the other side of this application completely. To qualify for homestead exemptions, you must own and reside in your home on January 1 of the tax year. If you temporarily move away from your home, you can still qualify for an exemption if you don't establish another principal residence and you intend to return in a period of less than two (2) years. Homeowners in military service or in a facility providing services related to health, infirmity or aging may exceed the two (2) year period. If you have trouble filling out this form, call the Harris County Appraisal District at (713) 957-7800.

Over-65 Exemptions. You may receive an over-65 homestead exemption immediately upon qualification for the exemption. You must apply before the first anniversary of your qualification date to receive the exemption in that tax year. For example, if you turn 65 on June 1 of the current year, you have until May 31 of the next year to apply for the current tax year's over-65 exemption(s). This special provision only applies to the over-65 exemption and not to other exemptions for which you may apply.

Disability Exemptions. You are entitled to the exemption if you meet the Social Security Administration's tests for disability. In simplest terms:

- 1) You must have a medically determinable physical or mental impairment;
- 2) The impairment must prevent you from engaging in *any* substantial gainful activity; and
- 3) The impairment must be expected to last for at least 12 continuous months or to result in death.

Alternatively, you will qualify if you are 55 or older and blind and cannot engage in your previous work because of your blindness.

To Verify your eligibility, attach a copy of your disability determination letter from Social Security (or other recognized retirement system), or have your physician complete and mail us the HCAD form titled *Physician's Statement Verifying Eligibility for Disability Homestead Exemption*.

Filing Deadlines. File this application on or after January 1 and no later than April 30. You may file a late homestead exemption application if you file it no later than one year after the delinquency date for the taxes on the homestead. See the over-65 exemption section above for more on late filing.

Re-filing. If the chief appraiser grants the exemptions, you do not need to reapply annually. You must reapply, however, if the chief appraiser requires you to do so by sending you a new application asking you to reapply. You must notify the chief appraiser in writing if and when your right to any exemption ends or your qualifications change. You must reapply if you qualify for additional exemptions based on age or disability in the future.

Step 1. Owner's name and address.

Enter the following information:

- Name of the owner completing this application.
- This owner's current mailing address and phone number.
- Driver's license number, personal identification number, or Social Security number of this owner.
- Percentage of ownership by this owner.
- This owner's birth date.
- Names of other owners, and their percentage of ownership. Attach additional sheets if needed.

Step 2. Describe your property.

Enter the information requested. Attach the mobile home title or sales contract if a mobile home.

Enter, if you wish, the number of acres used for residential purposes.

Step 3. Check exemptions that apply to you.

Complete by checking the boxes that apply. If you check the disability exemption, attach documents verifying your disability. If a surviving spouse age 55 or older, enter the information requested. The appraisal district may request documents on date of spouse's death.

Step 4. Answer if applies.

If the property is cooperative housing, complete Step 4.

Step 5. Check if late.

If you were eligible for an exemption last year, check the box in Step 5 for late filing and enter the prior tax year.

Step 6. Sign and date the application.

You must sign and date this application. Making false statement on your exemption application is a criminal offense.

If you would like to know the homestead exemptions offered by your taxing units, call the Harris County Appraisal District at (713) 957-7800.